

Human Rights Lawyers' Association Bursary Scheme

Application Form 2024

Key Information

- Please refer to the HRLA Bursary Policy for the eligibility criteria for this application and for answers to other frequently asked questions.
- Read the questions below carefully and answer all questions. Only completed applications will be considered.
- Please do not include any reference to the university/ universities you have attended.
- Please send your completed application form (i.e. this document) to administrator@hrla.org.uk no later than **midnight on 3rd October 2024**. To ensure fairness any applications received after this deadline will not be considered (other than in the most extenuating circumstances).
- No supporting documents other than those requested will be considered. CVs or cover letters will not be considered and should not be submitted.

Timetable

- Applicants will be notified whether they have been selected for an interview by 3rd November 2024.
- Interviews will be held on the afternoon of **16th November 2024** (unless it is unavoidably inconvenient for an applicant, in which case the bursary officer should be notified well in advance).
- Candidates will be notified of the outcome of their interview (if applicable) shortly after the interviews have been held.

Assessment Criteria

- Applications will be assessed in accordance with the following selection criteria:
 - Commitment to and interest in human rights law in the UK (5 points);
 - Relevant skills, abilities and knowledge of the field of human rights law in the UK (5 points);
 - Benefit to applicant's development as a lawyer and their future career in human rights law by undertaking internship/placement (5 points);
 - Financial need (10 points).
- Financial need is an important selection criteria. One of the core aims of the bursary is to assist those who would be otherwise unable to undertake an internship/placement in human rights law due to their current financial circumstances. It is therefore important that full and accurate information in this respect is provided on the application form.

SECTION A: PERSONAL DETAILS

Please note: The HRLA application process is name blind and all applications will be anonymised by our administrator upon submission and given a unique candidate reference number ('URN').

Please do not include the name(s) of any university/ universities you have attended anywhere on the form (as these will then have to be redacted).

Last Name:		First Name:	
Contact No:		Email:	
Address:			
Postcode:			

SECTION B: ELIGIBILITY

Applicants should only apply if they are studying for/ have recently undertaken a law undergraduate degree, postgraduate studies in law or the GDL, SQE, BTC or LPC (etc). "Recently" ordinarily means the applicant will have undertaken their relevant degree in the last five years (if an extension is sought it must be set out below).

Those who have already secured a pupillage or training contract will ordinarily be ineligible (save in exceptional circumstances which must be set out below).

<p>Do you meet the above eligibility criteria? If not please set out an explanation of why you should still be considered, bearing in mind the purpose of the scheme (maximum 200 words).</p>	
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SECTION C: INTERNSHIP PREFERENCES

The HRLA is offering the following fully funded internships this year:

1. JUSTICE (8 weeks, starting 6th January 2025 & another in March 2025)
2. 5 Essex Chambers (on relatively flexible dates to be arranged between Chambers and applicants)

Although applicants may apply for more than one internship, they are encouraged to consider which would be most relevant to their future career. For example, applicants who have no interest in becoming a barrister should not apply to undertake a mini-pupillage at 5 Essex Chambers (a barristers' Chambers).

Applicants who apply for more than one internship are asked to rank their preferences. The applicant who achieves the highest mark overall will be awarded their first choice, with the applicant who achieves the second highest mark overall being awarded their first available choice (etc). Applicants will only be awarded one internship.

Which internship(s) are you applying for? If more than one, please rank your preference

First choice:

Second choice (if applicable):

Third choice (if applicable):

SECTION D: YOU AND THE INTERNSHIP

Please answer the following questions (using no more than 300 words per response)

In answering these questions, please include information about your legal qualifications/ studies, and any relevant previous experience.

1. Why are you applying for an internship in human rights law? (300 words)

2. What is it about your skills and experiences that make you a good candidate?

Please make reference to your previous experience in/knowledge of human rights law where applicable. (300 words)

3. How will this internship/placement assist you in developing the skills and abilities needed to succeed in the field of human rights law? (300 words)

SECTION E: FINANCIAL INFORMATION (all information will be kept confidential)

The HRLA Bursary Scheme is designed to assist those who would be unable to undertake unpaid or low-paid internships without financial assistance. For this reason, we require details of your current financial situation.

All financial information provided will be kept strictly confidential and destroyed after the application process has concluded. All financial information will be destroyed by 6th January 2026. This information will not be shared with anyone outside of the HRLA bursary committee (which includes representatives from the organisations supplying the placements).

If there is any relevant information which does not fall into one of the named categories, below please use the rows marked *, specifying what it is.

Existing debt	Amount
Student Loan	£
Bank Loan	£
Other	£
*	£

Total	£
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Current income	Amount per month
Income from work – please state your current role	£
Contribution from family	£
Other	£
*	£
Total	£

Savings and investments	Amount
Total savings	£
Total investments	£
Other	£
*	£
Total	£

Anticipated living expenses during internship (per week)	Amount
Accommodation	£
Bills	£
Food	£
Personal items	£
Childcare or other care expenses	£
Travel	£
Other	£
*	£
Total	£

1. Why are you applying for the funding of the HRLA bursary?

The HRLA bursary seeks to ensure that financial barriers do not prevent students from undertaking internships/placements in the field of human rights law.

This is your opportunity to set out for assessors why you would otherwise be unable or struggle to fund an unpaid/ low paid internship in human rights law. Please set out any other relevant details on your financial circumstances and/or your background and/or your living arrangements which have not been captured in the table above. (300 words maximum)

SECTION E: REFEREES

References – please provide the names of two academic or professional referees (e.g. employer/previous employer/academic tutor etc.) that may be contacted by the HRLA. Please note you cannot use family members or close friends.

Contact person (and relationship)	Address	Telephone (if known)	Email

SECTION F: DECLARATION AND AGREEMENT

I declare that to the best of my knowledge, the information provided on this form is correct and I agree to the conditions set out in the Bursary Policy.

Signed:	
Date:	